
ENGLAND SQUASH APP

HOW TO GUIDE



England Squash App - why use the England Squash app

The England Squash app is for coaches and leaders who deliver England Squash participation programmes (Squash 101, Squash Girls Can, Squash 57 and Junior 101). It is designed to help them access resources and support and to record important details of their sessions.

These participation programmes are funded by Sport England and England Squash are required to report back participant numbers in order to demonstrate the progress the sport is making. That all important data is collected via the England Squash app.

England Squash will use the data to track the impact the programmes are having, communicate with session leaders and offer support, rewards and recognition to those that are helping us to grow the game.

England Squash App - how to log in

Open your internet browser and go to - <https://101.englandsquash.com>

Log in using your England Squash website details (email address and password).
Forgotten your password? Select 'Forgot password' and follow the prompts to reset it.

The first time you log in you'll need to agree to the data processing conditions. Select the agree box at the bottom to proceed.

The app is a web based app, so you will need to follow the web link, you won't find the app in your phone's app store.

You can add the app to your phone's home screen for easy access.

England Squash App – add the app to your phone homescreen

I-phone

Step 1.

Open safari and go to <http://101.englandsquash.com>

Step 2.

Click on the share button at the bottom of your phone.



Step 3.

You will be presented with the share options as shown, click on the 'Add to Home Screen Button'.



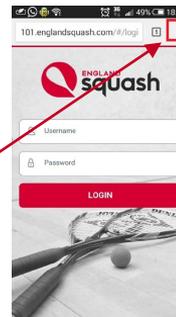
Other phones

Step 1.

Open Chrome and go to <http://101.englandsquash.com>

Step 2.

Click on the menu button in the top right of your phone.



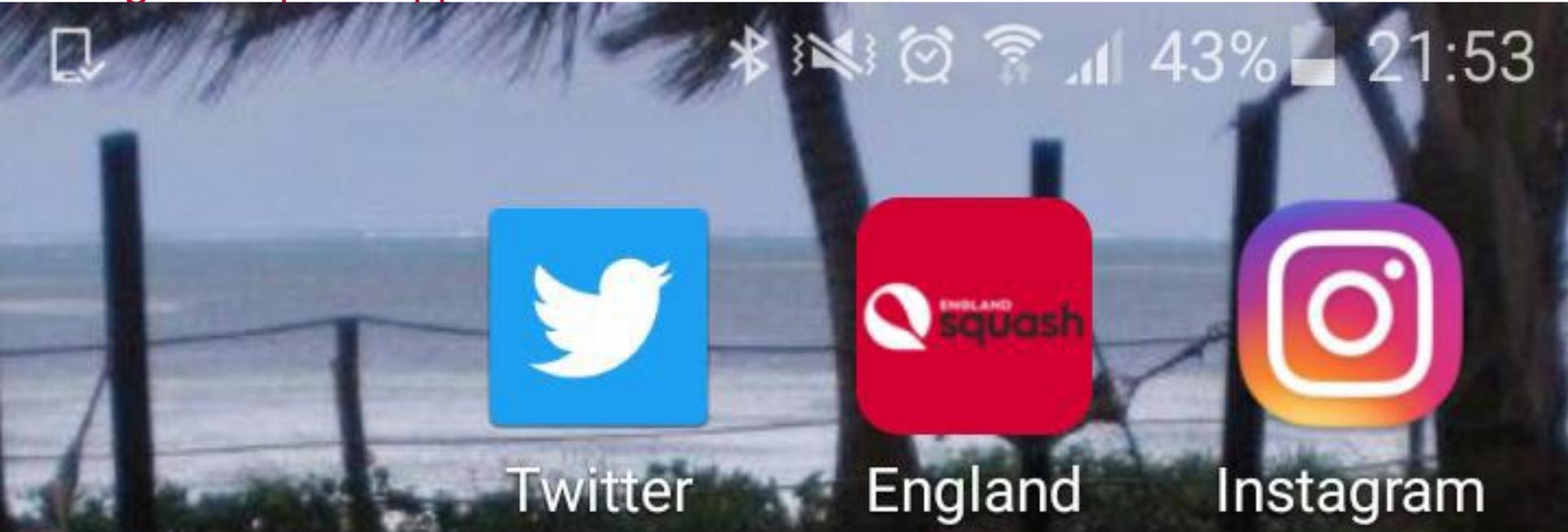
Step 3.

You will be presented with the menu options, click on 'Add to Home Screen'



This will create an app style icon on your home screen to easily access The England Squash app.

England Squash App



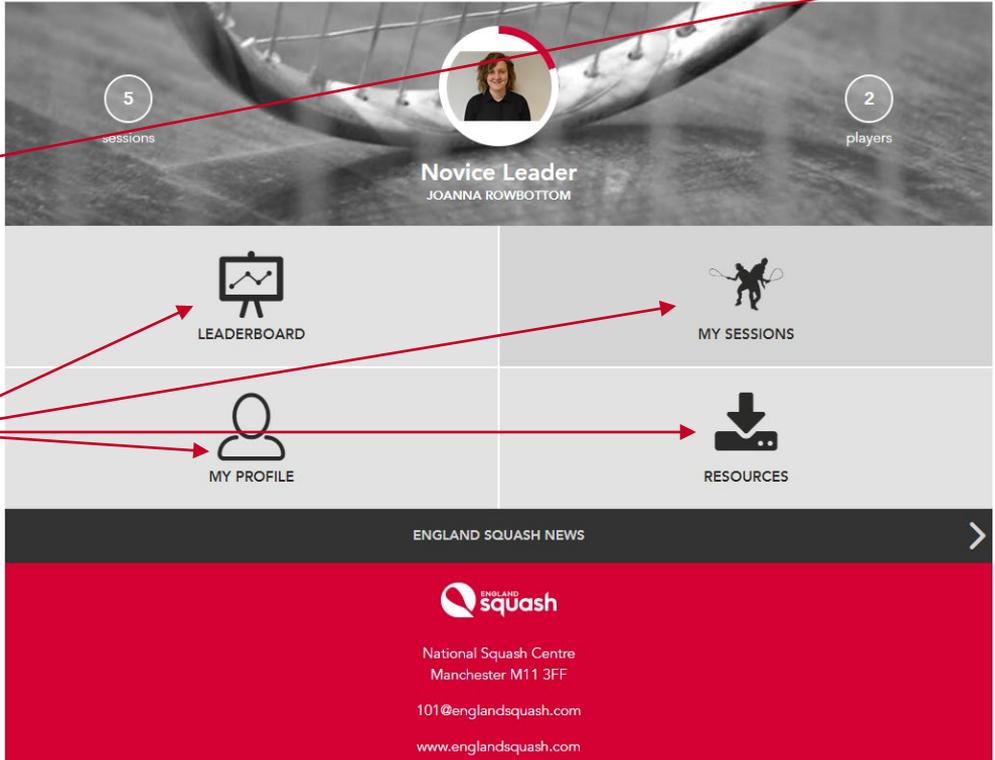
Once added to your homescreen, the app will be accessible through the red shortcut icon shown above.

England Squash App - homepage

Use the menu icon in the top right corner to access the full drop-down menu.

Or use the 4 shortcut buttons to access the key app content:

- The leaderboard
- Your sessions (including to add a new session)
- Your profile
- And to access the resources



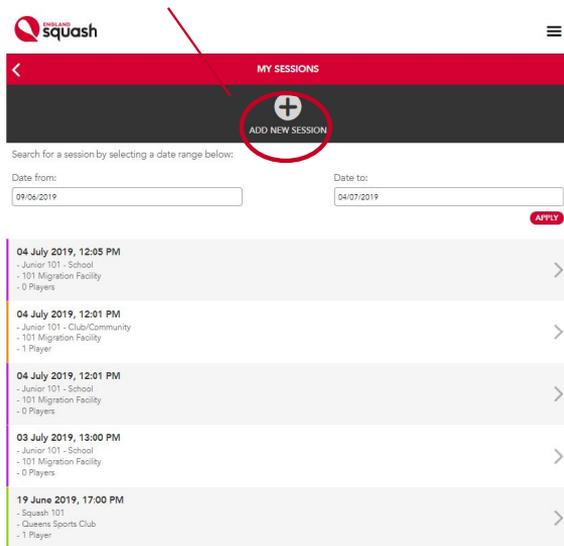
England Squash App - add your sessions

Step 1.

Select 'my sessions' from the homepage.

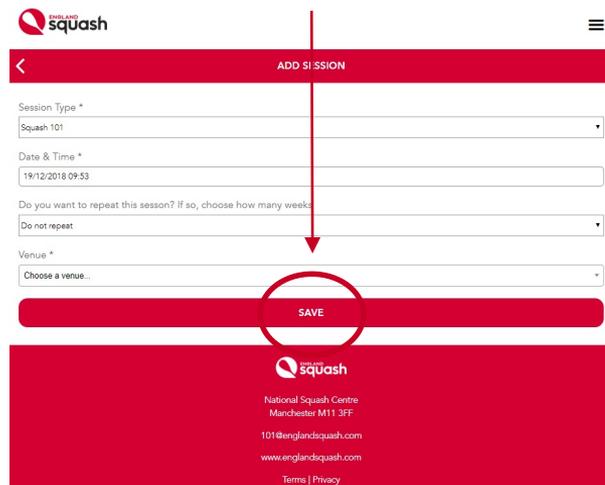
Step 2.

Select 'add new session'.



Step 3.

Complete the details. Select which type of session you are delivering, the date, how many weeks you want to repeat the session for and the venue then press 'save'.

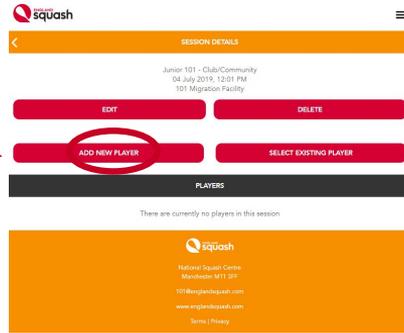


Tip! - You can repeat your session for up to 12 weeks to create your sessions in bulk. Then, at the start of the session you can select the relevant week to add your players.

England Squash App - adding a new player to your session

Step 1.

Select 'Add player'.

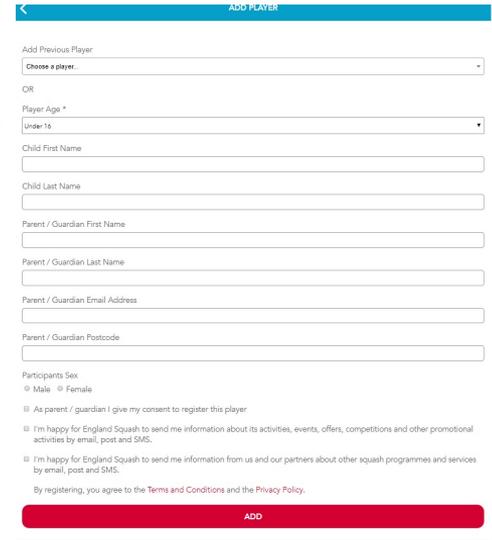


To comply with GDPR legislation, it is essential that you hand your mobile device to any new player and ask them to complete their own details. Players will only need to do this once, then their information is stored in the app.

Step 3.

Ask the player to complete their details.

For players under the age of 16 a parent or guardian must complete these details and agree to registering the player.

A screenshot of the 'ADD PLAYER' form in the app. The form has a blue header with the text 'ADD PLAYER'. It contains several input fields: 'Add Previous Player' with a dropdown menu showing 'Choose a player...', 'OR', 'Player Age *' with a dropdown menu showing 'Under 16', 'Child First Name', 'Child Last Name', 'Parent / Guardian First Name', 'Parent / Guardian Last Name', 'Parent / Guardian Email Address', and 'Parent / Guardian Postcode'. Below these fields are radio buttons for 'Participants Sex' (Male and Female). There are three checkboxes for consent: 'As parent / guardian I give my consent to register this player', 'I'm happy for England Squash to send me information about its activities, events, offers, competitions and other promotional activities by email, post and SMS.', and 'I'm happy for England Squash to send me information from us and our partners about other squash programmes and services by email, post and SMS.'. At the bottom, there's a red bar with the text 'By registering, you agree to the Terms and Conditions and the Privacy Policy.' and a red 'ADD' button.

Check the session type you've selected is for the right age group.

Squash 101 - only players over 16

Squash 57 - only players over 16

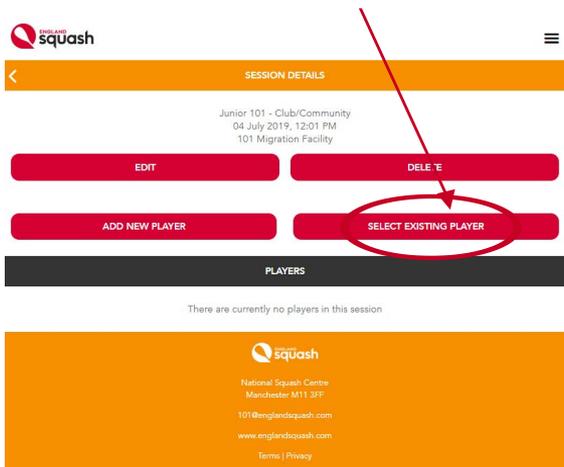
Squash Girls Can - any age

Junior 101 - only players under 16

England Squash App - adding an existing player to your session

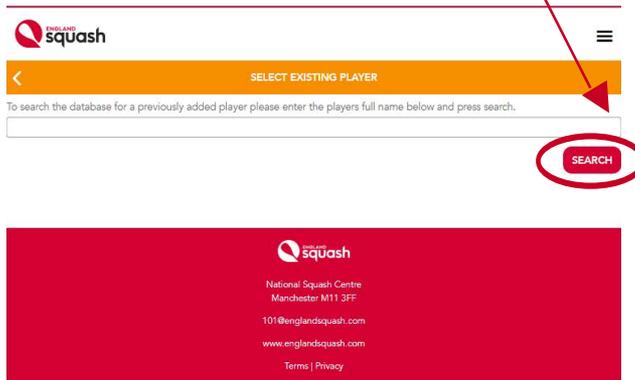
Step 1.

Select 'Select existing player'.



Step 2.

Type the full name of your player to search for a previously added player.



Step 3.

Click on the name to select the correct player for the list that appears.

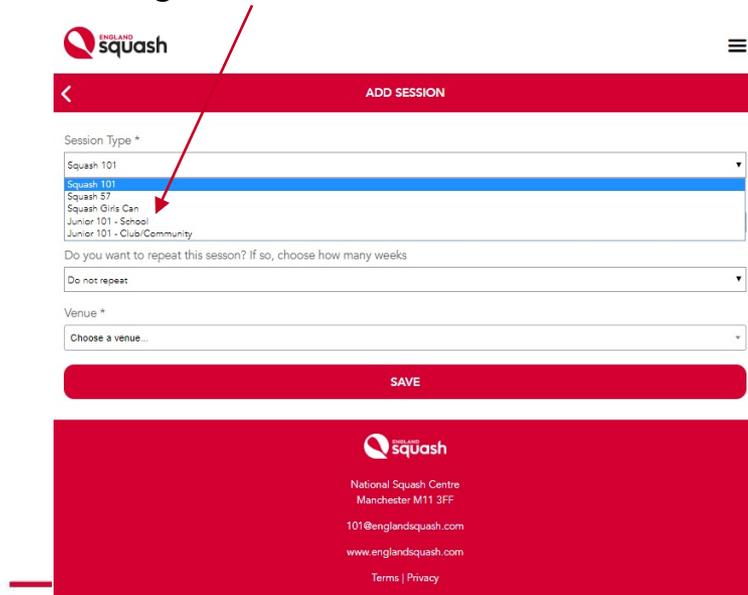
Use the email address or parents email address to verify the account.

Select add to add that player to the session.

England Squash App - adding Junior 101 - schools sessions

Step 1.

Add session selecting Junior 101 – School.
Repeat for the number of weeks you're delivering this session at the school.



ENGLAND squash

ADD SESSION

Session Type *

- Squash 101
- Squash 101**
- Squash 37
- Squash Girls Can
- Junior 101 - School
- Junior 101 - Clubs/Community

Do you want to repeat this session? If so, choose how many weeks

Do not repeat

Venue *

Choose a venue...

SAVE

ENGLAND squash

National Squash Centre
Manchester M11 3FF
101@englandsquash.com
www.englandsquash.com

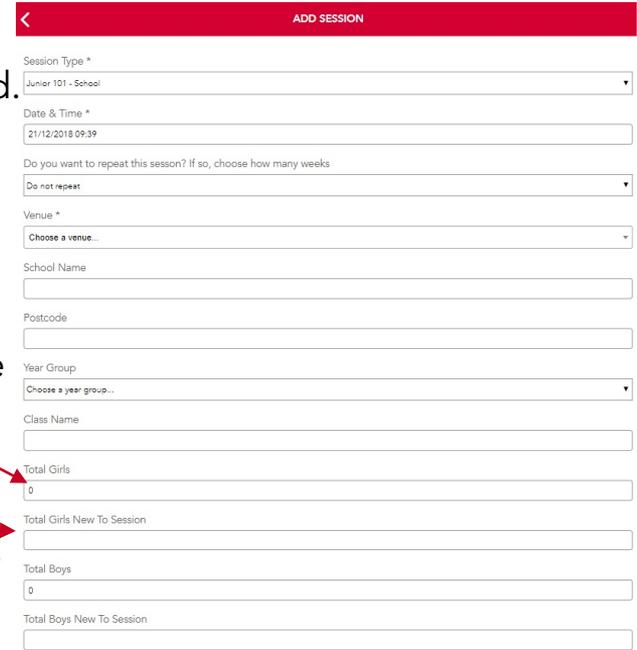
Terms | Privacy

Step 2.

Complete the information required.

At the start of each session enter the total number of boys and girls in the session.

Then indicate how many boys and girls are new to this session. It would be expected that the first week, all these players would be new.



ADD SESSION

Session Type *

Junior 101 - School

Date & Time *

21/12/2018 09:39

Do you want to repeat this session? If so, choose how many weeks

Do not repeat

Venue *

Choose a venue...

School Name

Postcode

Year Group

Choose a year group...

Class Name

Total Girls

0

Total Girls New To Session

Total Boys

0

Total Boys New To Session

England Squash App - FAQs on adding players

Why do you need the email addresses of players?

This enables us to identify unique participants and to communicate with them from time to time. Players can choose to remain opted- out of the email marketing options, if they do they won't ever receive any communication from England Squash or our partners.

Why do I need to give my player the phone to complete their details.

This is to ensure you comply with new GDPR (data protection) regulations. The player themselves must enter this information so they are aware that they are giving their data and can choose whether to opt-in to any email marketing.

My players don't want to add their data to the app.

For any England Squash supported programme, the app must be used to record the sessions. The funding for these programmes comes from Sport England and the app is the agreed method for reporting on the impact of their investment. It can be explained to the players that you are delivering an England Squash programme and as the coach/leader you have to report using the app to satisfy the funding criteria.

I don't have time to use the app at my sessions.

By adding your sessions to the app in advance you will save time on the day as you will only have to add the players. Some leaders and coaches have found that asking one of their regular participants to take responsibility for ensuring everyone is registered is a good way to get everyone on the app while the coach sets up the session.

England Squash App - edit your sessions

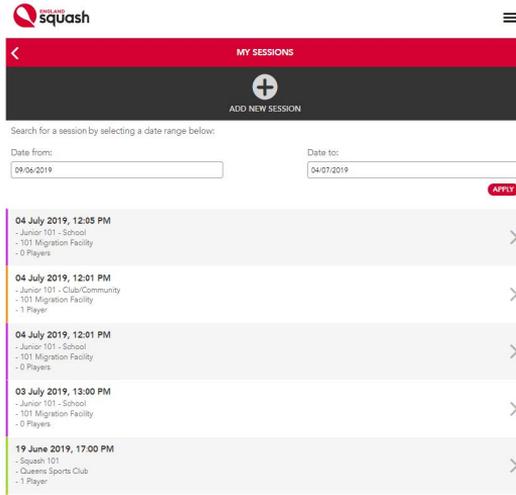
Step 1.

On the homepage go to 'my sessions'.

Step 2.

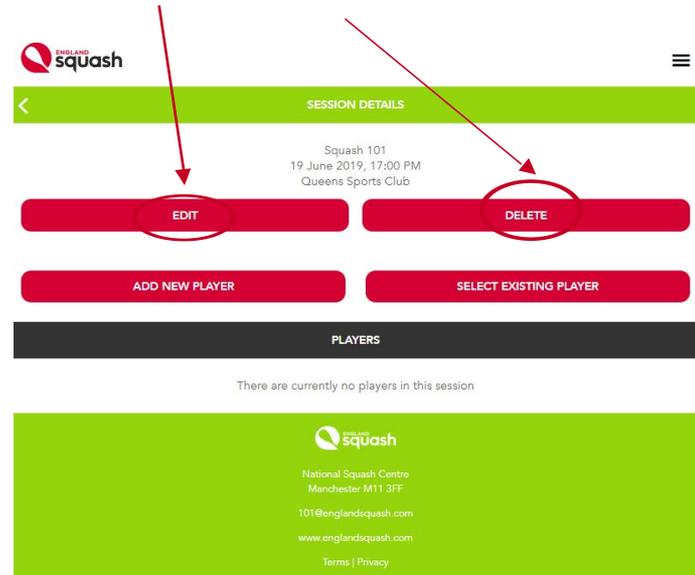
Use the date filter to search for your session.

Select the session that you wish to edit from the list.



Step 3.

Select the edit button to change any of the details, or the delete button to remove the session.



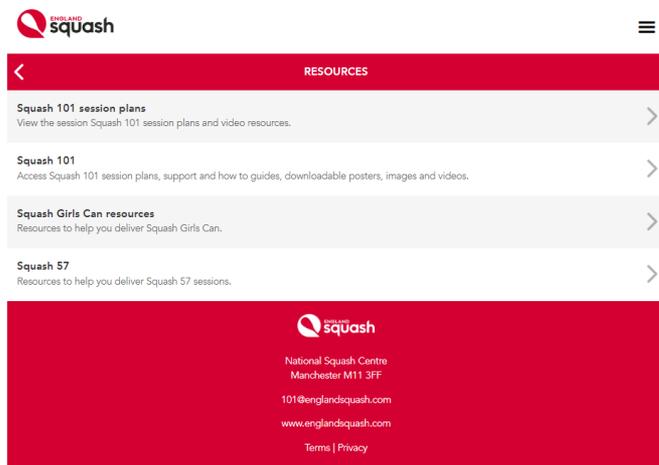
England Squash App - access resources

Step 1.

Select the 'resources' button on the homepage.

Step 2.

Select the type of resource you would like to access from the list.



The resources available include:

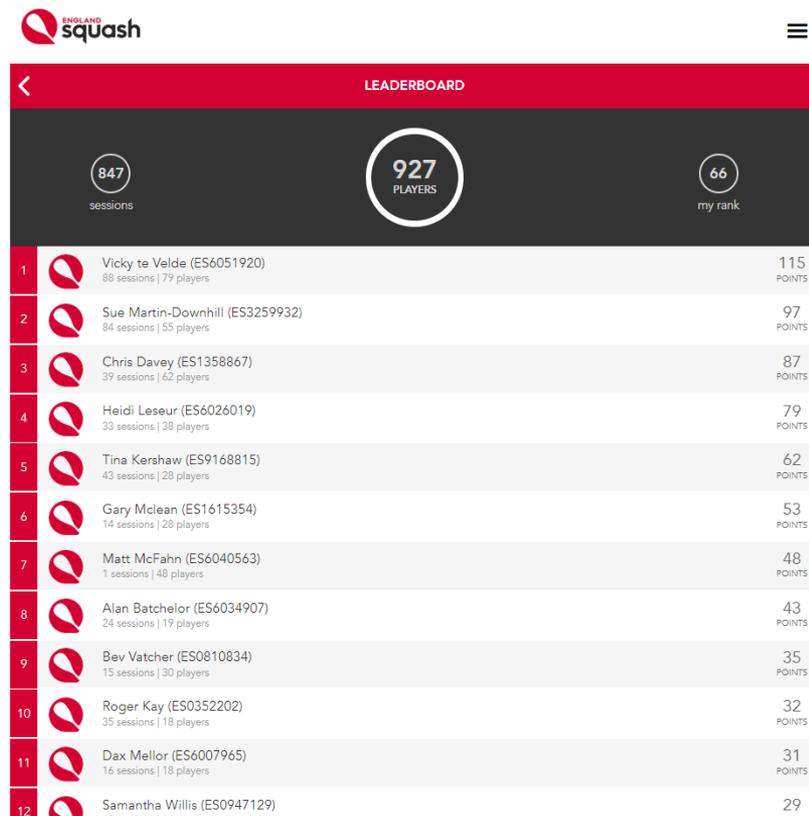
- Squash 101 session plans and demonstration videos.
- Downloadable, editable posters.
- Videos that can be watched through the app or downloaded (e.g. for use on social media).
- 'How to' guides.
- Images and logos to download and use for Squash Girls Can, Squash 101, Junior 101 and Squash 57.

England Squash App - leaderboard

Coaches and leaders accrue points to move up or down the leaderboard.

- Every time a coach or leader records a new participant they are awarded 1 point.
- When a participant attends their 5th session the coach or leader is awarded 1 additional point.
- Points are only awarded for the following session types:
 - Junior 101 club / community
 - Squash 101
 - Squash Girls Can
 - Squash 57

Periodically, England Squash will reward leaders and coaches who use the app, so keep an eye out for competitions and exclusive offers.



The screenshot shows the 'LEADERBOARD' screen of the England Squash app. At the top, there are three circular statistics: 847 sessions, 927 PLAYERS (highlighted with a white circle), and 66 my rank. Below this is a list of 12 participants, each with a red circular icon, their name, ID, session count, player count, and points.

Rank	Name (ID)	Sessions	Players	Points
1	Vicky te Velde (ES6051920)	88	79	115
2	Sue Martin-Downhill (ES3259932)	84	55	97
3	Chris Davey (ES1358867)	39	62	87
4	Heidi Leseur (ES6026019)	33	38	79
5	Tina Kershaw (ES9168815)	43	28	62
6	Gary Mclean (ES1615354)	14	28	53
7	Matt McFahn (ES6040563)	1	48	48
8	Alan Batchelor (ES6034907)	24	19	43
9	Bev Vatcher (ES0810834)	15	30	35
10	Roger Kay (ES0352202)	35	18	32
11	Dax Mellor (ES6007965)	16	18	31
12	Samantha Willis (ES0947129)			29

England Squash App - rewards and incentives

Throughout the year we will offer a range of rewards and incentives for coaches and leaders, examples of which might include:

- Competitions e.g run over a set time period will enable all leaders to be in with a chance of winning prizes.
- Spot prizes for coaches and leaders who have moved up the leaderboard, been proactive in attracting a number of new players, and for those at the top of the leaderboard.

View current giveaways here.

We will also add new resources, session plans and guidance to assist you with sessions so please check in regularly.

Any questions please get in touch: participation@englandsquash.com
